



2018-1-DE03-KA229-047343



Advising and supporting process of the students' career choice (Barcelona - Spain)





Baccalaureate

- Group orientations
1 hour/week class responsible
- Personal orientation
Orientation team

Orientation team:

- Class responsible
Class co-responsible
Educational psychologist
Baccalaureate Coordinator
Pedagogical Coordinator

Documents:

PAT
(Tutorial Action Plan)

VET

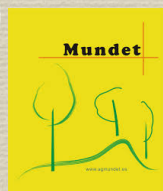
- Group orientations
1 hour/week class responsible
- FOL
(Training and Labor Orientation)
Hours/week: 2 (1st Grade)
- EIE
- (Enterprise and Enterprising)
Hours/week: 2 (2nd Grade)

Orientation team:

Same as baccalaureate
FOL and EIE teachers
(Educational psychologists)

Documents:

PAT
IPOP
(Professional Orientation
Personnel's Report)





PAT

Goal: personal, academic and professional orientation

Characteristics:

- Open and flexible
- Personalized support to students
- Shared among all teachers
- Integrated into networking
- Families commitment
- Reorientation if needed
- 3 personal interviews with orientation team

Time per week: 1 hour Class Group



BACCALAUREATE PAT

- Professional life project
- Public speaking techniques
- Improvement planning
- Studying techniques
- Educational orientation: University studies and VET
- Surveys: personality, skills and professional interests
- Labor orientation: labor research, CV, professional interviews
- PAAU
- External Services Speakers: Boca-Nord (Orientation Educational Department), Saló de l'Ensenyament (Studies exhibition)
- VET students lectures about their experiences



VETPAT

- Professional life project
- Public speaking techniques
- Improvement planning
- Studying techniques
- Educational orientation: University studies and VET
- Surveys: personality, skills and professional interests
- FCTs: Internships
- Labor orientation: labor research, CV, professional interviews
- External Services Speakers: Boca-Nord (Orientation Educational Department), Saló de l'Ensenyament (Studies exhibition)



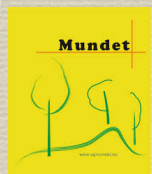
IPOP

Goal: providing each student information and orientation in order that they have professional goals at the end of their studies and a labor plan which allow them improving their challenge skills in the labor market where they will be developing their professional activity.

Meaning: Professional Orientation Personnel's Report

Contents:

- * Competences Curriculum (including professional singularities and a communication plan)
- * Professional speciality's field
- * Training itinerary



Timing: 2 hours/week



Phases:

1. Learning about VET

- Professional profile
- Professional areas sheet

2. Fields of interest

- Interest areas sheet
- Occupation sheet

3. Labor Market

- Labor Market opportunities
- Complementary interest fields training
- Business directory in the nearby environment with its characteristics



IPOP

4. Speciality fields

- Speciality fields sheet
- Personal training itinerary

5. Personal Promotion

- Professional singularities
- Work research strategies
- Curriculum vitae (Europass)



IPOP

This document is written by the tutor of each student helped with FOL and EIE teachers and using also contributions of the rest of VET Team.

At the end of the studies, students are informed about:

- Jobs related with their professional profile related with the skills acquired during training.
- Professional fields where they will developed their professional activity (sectoral characteristics, more demanding profiles...)
- Business directory in their nearby environment: labor opportunities, enterprise activity, enterprise dimension, staff selection processes...



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